

Filey Bird Observatory and Group



Filey Brigg Ornithological Group and Bird Observatory Limited (FBOG) PERSONAL DATA PROTECTION POLICY

This privacy policy explains how and why we use your personal data, to make sure that you stay informed and can be confident about giving us your information.

FBOG is committed to protecting the privacy and security of your personal information, and we adhere to all relevant UK and European Data Protection Legislation. FBOG will not share any personal data with any third party unless we have a legal obligation to do so.

Personal Data Held

FBOG collects membership details, such as member name, type of membership, postal address, e-mail address, phone number, date of joining.

How Personal Data is used

Personal data that we hold on members is primarily used for:

Sending out subscription renewals & reminders

Notification of Observatory news, latest sightings, events, meetings and activities

Sending out newsletters and FBOG annual reports

Data Storage

Personal Data will be stored on password protected computers, with paper copies in a locked file box.

Access to Personal Data

Access to personal data will be restricted to the FBOG Chairman, Treasurer, Secretary, Membership Secretary & Assistant Membership Secretary. Members may request, in writing, all personal data held on them.

Changes to Personal Data

If at any time a member wants to update or amend their personal data or preferences, they must request changes in writing with proof of identity.

Deletion of Personal Data

All personal details will be deleted when membership has lapsed for a period greater than one year, members resign, or die, once this information has been received by FBOG.

If you have any questions in relation to this privacy policy or how we use your personal data, please don't hesitate to contact FBOG. Contact details can be found on our website www.fbog.co.uk

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